

**LICENSING ACT
COMMITTEE**

2.00 P.M.

15TH JUNE 2017

PRESENT: Councillors Terrie Metcalfe (Chairman), Sam Armstrong, June Ashworth, Alan Biddulph, Claire Cozler, Mel Guilding, Abi Mills, Sylvia Rogerson, Roger Sherlock, Susan Sykes, Nicholas Wilkinson and Peter Yates

Apologies for Absence:

Councillor Stuart Bateson

Officers in Attendance:

Stephen Sylvester	Food, Safety and Licensing Manager
Luke Gorst	Solicitor
Jane Glenton	Democratic Support Officer

1 APPOINTMENT OF VICE-CHAIRMAN

The Chairman requested nominations for the position of Vice-Chairman of the Licensing Act Committee for the municipal year 2017/18.

It was proposed by Councillor Biddulph and seconded by Councillor Sherlock:

“That Councillor Cozler be appointed Vice-Chairman of the Licensing Act Committee for the municipal year 2017/18.”

There being no further nominations, the Chairman declared the proposal to be carried.

Resolved:

That Councillor Cozler be appointed Vice-Chairman of the Licensing Act Committee for the municipal year 2017/18.

2 MINUTES

The Minutes of the meeting held on 16th June 2016 were signed by the Chairman as a correct record.

3 ITEMS OF URGENT BUSINESS AUTHORISED BY THE CHAIRMAN

There were no items of urgent business.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 CHAIRMEN OF LICENSING ACT SUB-COMMITTEES

The Committee received the report of the Food, Safety and Licensing Manager to enable the Committee to make arrangements for the chairing of Licensing Act Sub-Committees during the forthcoming municipal year.

It was reported that each Sub-Committee must comprise three members of the Licensing Act Committee. The procedure for establishing Sub-Committees to deal with hearings under the Licensing Act 2003 had been agreed at the Licensing Act Committee's meeting on 14th February 2005.

At that meeting it had been agreed that the then Chairman and Vice-Chairman and three other named Members be appointed as Chairmen of the Sub-Committees, and that each ad hoc Sub-Committee would include one of these Members who would act as the Chairman. This arrangement had continued, although in some municipal years the Committee had nominated four rather than five Chairmen, and in the last municipal year, only three Members had been nominated.

It was reported that the demand for meetings of the Sub-Committees had increased over the past year. Officers therefore recommended that the number of Sub-Committee Chairmen increase to five, being the Chairman and Vice-Chairman of the Licensing Act Committee and three other members of the Committee.

It was proposed by Councillor Rogerson and seconded by Councillor Ashworth that there be a total of five Chairmen of the ad hoc Licensing Act Sub-Committees in 2017/18, comprising the Chairman and Vice-Chairman of the Licensing Act Committee and three other named Members, and that each ad hoc Sub-Committee include one of these five Members, who acts as Chairman.

Upon being put to the vote, Members voted unanimously in favour of the proposition, whereupon the Chairman declared the proposal to be carried.

The Chairman requested nominations for three other Chairmen of the ad hoc Sub-Committees. Councillor Guilding was nominated by Councillor Sykes and seconded by Councillor Yates. Councillor Biddulph was nominated by Councillor Sherlock and seconded by Councillor Cozler. Councillor Wilkinson was nominated by Councillor Mills and seconded by Councillor Yates.

There being no further nominations, the Chairman declared the proposal to be carried.

Resolved:

- (1) That there be a total of five Chairmen of the ad hoc Licensing Act Sub-Committees in 2017/18, comprising the Chairman and Vice-Chairman of the Licensing Act Committee and three other named Members, and that each ad hoc Sub-Committee includes one of these five Members, who acts as Chairman.
- (2) That the other three Chairmen of the ad hoc Sub-Committees be Councillors Guilding, Biddulph and Wilkinson.

Chairman

(The meeting ended at 2.18 p.m.)

**Any queries regarding these Minutes, please contact
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